



## CLOSE ACCOUNT

DATE

\_\_\_\_\_  
BANK'S NAME

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
CITY, STATE, ZIP

TO WHOM IT MAY CONCERN:

Please close my account # \_\_\_\_\_, effective today, and send a check for the remaining balance to me at the address listed below.

If you have any questions about this request, please contact me at \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Joint Owner Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Joint Owner Name (please print)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip